



**Kansas State Board of Healing Arts
Physician Assistant Council Meeting
May 16, 2024, at 12:00 p.m. (Noon)**

Minutes

I. Call to Order:

A. Council Members present:

- i. Michelle W. Eaton, P.A.
- ii. Amy Fitzgerald, P.A.
- iii. Ann Gates, P.A. - absent
- iv. Abebe Abebe, M.D.
- v. Mike Rausch, M.D. - absent

Quorum: Yes

B. Staff Present:

- a. Warran Wiebe, Deputy General Counsel BOHA
- b. LeeAnn Hunter-Roach, Legal Assistant to the General Counsel BOHA
- c. Nancy Wilson, Medical Investigator-Licensed Practitioner BOHA
- d. Kim Balzer, Medical Investigatory Licensed Practitioner BOHA
- e. Joe Crumpton, Special Investigator BOHA
- f. Jennifer McArthur, Supervisor, Disciplinary Department
- g. Sarah Peterson-Herr, Disciplinary Associate Counsel BOHA
- h. Rebekah Moon, Licensing Manager/Administrator BOHA

C. Others: Doug Smith, KAPA

II. Approval of Agenda (as amended) (Abebe/Fitzgerald, carried)

A. Additions: PA insurance requirements – issue brought up by Doug Smith – clarification and update to FAQs. Add under New Business.

B. Deletions: None.

III. Approval of Minutes from February 22, 2024, (Fitzgerald/Eaton, carried) and November 9, 2023 (Abebe/Fitzgerald, carried).

IV. New Business

A. **PA Insurance Requirements.** Per Rebekah the Board will accept letters of intent from insurance carriers that require an applicant to have a license before issuing a policy. Employers are also working with applicants during this process. FAQs will be updated with new website design and applications will contain more information.

V. Old Business:

A. Licensing update. Rebekah Moon gives statistics. Processing is taking 15-25 business days and reviews are taking 7-10 business days. Licensing is fully staffed.

B. 2024 PA Council Meeting Dates – Thursdays @ 12pm (Noon):

August 15, 2024

November 21, 2024

VI. Application/ Disciplinary Review: Yes.

A. “Motion to recess into executive session of 20 minutes to discuss investigative information, which is confidential under K.S.A. 65-2898a, with an attorney pursuant to K.S.A. 75-4319(b)(2). The open meeting shall resume on the same virtual meeting platform at 12:40 p.m.
(Fitzgerald/Abebe, carried)

VII. Motion to Return to Open Meeting at 12:37 p.m. (Fitzgerald/Eaton, carried)

VIII. Motion to Adjourn: 12:37 p.m. (Fitzgerald/Abebe, carried).